Wiltshire Council

Community Area Grant Application Form 2010/2011

Where everybody matters

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group					
		onkton and Berwick Bassett Parochial C. C.			
organisation					
Contact name					
Contact address					
Contact number		e-mail			
Organisation type	Not for profit or	ganisation 🛛 Parish/town council 🗌			
	Other, please s	pecify			
2 – Your project					
In which community area does your project take place? (Please give name – see section 3 of the grants pack)		Marlborough Area			
Does your town/paris					
know about your proj	ect?	Yes 🛛 No 🗌			
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).		Our village has no meeting place apart from the New Inn which has no private room. The area at the back of the church has been re-arranged so that there is now space for people to meet, talk and socialise. For formal meetings we need 4 folding tables and 12 chairs			
Where will your project take place?		In the church			
When will your project take place?		Space is now ready for the chairs and tables			
How many people will benefit from your project?		Most of the 150 (approx) residents.			
How does your project demonstrate a direct link to the community plan for your area?		Encouraging community events that create a sense of pride and well- being, and involving young people in activities			
Please provide a reference/page no.		P 21 Paras 8.5 and 8.8			

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans. The Parish Council itself is in need of a venue for its meetings and fully supports the proposal; currently the pub and private houses are used, none of which are entirely suitable.						
How did you discover there was a need for your project and how will your project benefit your local community? Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces) The village has no village hall, nor church hall. We have access to the Social Centre in Avebury but that is a mile away. The new inn is used for some social events and meetings but that is not always a suitable venue, especially as there is no private room. The PCC has taken the view that space at the back of the knave should be cleared and made available for gatherings both formal and informal, for any purpose approved by the PCC. For more formal meetings 12 chairs and 4 tables will be needed which is the purpose of our application for a grant. The village is socially active and friendly - there is an Over Sixties Club, Garden Club, Wine Club, a monthly lunch of fish and chips, a monthly Sunday Lunch, a cribbage evening, and more. The church also encourages people to get together with teas and lunches for all at various times of the year. An additional meeting facility will help increase further this community spirit.						
Any other information about your project. The PCC is already undertaking the work of clearing the space, removing some of the pews, building cupboards for storage, improving the lighting and heating. The cost of this work is estimated at £4384. The changes to the church have been fully approved by Salisbury Diocese. The use of the church space will be open to all, not restricted to anglicans only						
The number of children living in the village has increased significantly in the past 2 years so this project will provide a place for them to meet and join in community activities of all sorts. The tables and chairs will provbide a facility for them to involve them in activities such as drawing and painting, crafts, study and games.						
3 - Management						
How many people are involved in th Of these, how many are:	e management of yo	our group/organisation? 6				
Over 50 years	Male 2	Female 2				
25 – 50 years	Male	Female 2				
Under 25 years	Male	Female				
Disabled People	Male	Female				
Black and Minority Ethnic people	Male	Female				
If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it? The need for chairs and tables will not need to be repeated for many years.						

If you were not awarded the full amount requested, what would be the impact on your project?						
The project would be held in abeyance until funds could be found.						
How will you know whether your project						
By the number of times the church is used	for gatherings and mee	tings other than the normal church activities.				
Have you contacted Charities Information Bureau for help with your	Yes 🗌 No					
application/ to seek funding?						
To who have you applied for funding for this project (other than Wiltshire Council)?	Nobody					
Have you been successful?	Yes 🗌 No					
Have you or do you intend to apply for a grant from another area board within this financial year?	Yes 🗌 No	\boxtimes				
If yes, please state which ones.						
Are you in receipt or anticipating other funding from Wiltshire Council for this project?	Yes 🗌 No					
4 - Information relating to your last annual accounts (if applicable)						
Year ending: 2009	Month: December	Year: 2009				
A - Total income:	£10950					
B - Minus total expenditure:	£7452					
Surplus/deficit for year: (A minus B)	£ 3498					
Free reserves held:	£					

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
12 folding chairs	£ 249	Own fundraising/reserves	£	
4 folding tables	£ 561		£	
	£	Parish/town council	£	
	£		£	
	£	Trusts/foundations	£	
	£		£	
	£	In kind	£	
	£		£	
	£	Other	£	
	£		£	
	£		£	
	£		£	
	£		£	
Total Project Expenditure	£ 810	Total Project Income	£	
Total project income B		£0		
Total project expenditure A		£810		
Project shortfall A – B		£810		
Award sought from Wiltshire Council Area Board		£810		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays		Lloyds Group		
Please give the title name of the organisations' bank account e.g. current		PCC Winterbourne Monkton		

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- $\hfill \square$ Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- $\hfill \square$ Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- $\hfill \square$ Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:					
 How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage? 					
The use of the church will be available to all. There is good wheelchair access.					
b) How does your project work to promote inclusion, participation and good community relations?					
All groups and individuals will be encouraged to make use of the facilities.					
c) Is your project targeted at a specific group? If yes, please tick any of the following which apply					
Under 25's Over 50's					
Mostly or all men/boys Mostly or all women/girls					
Specific minority ethnic groups (please state which groups)					
Specific faith groups (please state which groups)					
People/families on low income					
Other disadvantaged groups (please state which groups)					
8 - Declaration (on behalf of organisation or group) – I confirm that…					
⊠ I have read the funding criteria					
☑ The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.					
⊠ If an award is received, I will complete and return an evaluation sheet.					
☐ That any other form of licence or approval for this project has been received prior to submission of this application.					
☑ That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. ☐ Child Protection ☑ Public Liability Insurance					
🗌 Equal opportunities 🔲 Access audit 🔲 Environmental impact					
Planning permission applied for (date) or granted (date)					
☐ That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.					
☑ I give permission for press and media coverage by Wiltshire Council in relation to this project.					
Name: Date:					
Position in organisation:					
Please return your completed application to the appropriate Area Board Locality Team					